

# POLICY REGISTER

## COMMUNITY AWARENESS DEVELOPMENT /ACTIVITY POLICY

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Policy adopted: 28th September 1989 Minute No. 473.9.89

Reviewed: 23rd February 2012 Minute No. 48.2.12  
6th December 2018 Minute No. 274.12.18  
23rd September 2021 Minute No. 207.9.21  
24th April 2025 Minute No. 118.4.25

File Ref: P13-1, P15-10  
(previous file ref: 2890/82)

## DOCUMENT CONTROL

Issue	Prepared/Revised By and Date	Action/Amendment Description	Approved By and Date
1.0	James Cleasby		Council Minute No. 274.12.18 (6th December 2018)
1.1	Maryanne Stephens	Adjoining zone clarification	Council Minute No. 207.9.21 (23rd September 2021)
1.2	Maryanne Stephens Manager Health and Development Services April 2025	Minor amendments	Council Minute No. 118.4.25 (24th April 2025)

## **OBJECTIVE - POLICY STATEMENT**

Adjoining property owners and tenants within a residential zone, of which a Development Application or Section 68 Application (Local Government Act 1993) has been lodged, involving the Development/Activity types listed below are to be notified in writing of the proposal advising that plans are available for inspection at the Council Chambers. Comments or objections will be received in writing up to 14 days from the date of receipt of the notice.

Development/Activities requiring written notification to adjoining land owners and tenants include:

- Commercial development;
- Industrial development;
- Residential flat buildings;
- Hotel/Motel Accommodation;
- Tourist Apartments;
- Caravan Parks;
- Camping Grounds;
- Animal Boarding or Training Facilities;
- Veterinary Hospitals;
- Events or Ceremonies held annually on private property;
- Temporary use of Land;
- Self-Storage Units;
- Service Stations; and
- any development Council deems to have a potential effect on public amenity.

All development listed above of which a Development Application or Section 68 application under the Local Government Act 1993 has been lodged is to be advertised in a local paper and Council's social media platforms advising plans are on display at the Council Chambers and comments or objections will be received in writing up to 14 days from the date of 1st advertisement.

Residential zone includes:

RU5 Village

R1 General Residential

R5 Large Lot Residential

## **Review**

This Policy should be reviewed every 4 years or within 12 months following an election of Council. The Policy may be reviewed and amended at any time at Council's discretion (or if legislative changes occur).